

# Birth and Postpartum Doula

## **Job description**

This position supports expectant and new families through birth and postpartum doula support. The ideal candidate will be excited about applying their skills in supporting families through exceptional support. Our company manages 2 agencies, a hospital doula program and a training program. Sound like a lot? You bet it is, but this job is NEVER boring! This role will work with both of our agencies and our hospital doula program. We anticipate this job to be 20-40 hours per week.

Here is a breakdown of duties:

### **Birth Doula:**

- Consult with clients to discuss your experience, background and support role
- Meet with families for prenatal visits as booked
- Receive and reply to texts and emails from clients about their pregnancy, birth and postpartum period
- Meet with clients in-home or virtually to share information and help prepare for birth and postpartum
- Be on-call for births
- Attend birth from start to end, providing continuous care. Back-up doulas will be available after the maximum number of hours has been reached
- Provide follow-up support in-home or virtually as booked
- Provide ongoing support via text/email/phone for a reasonable duration postnatally

### **Postpartum Doula:**

- Consult with clients to discuss your experience, background and support role
- Meet with families for postpartum visits as booked
- Provide ongoing support via text/email/phone for a reasonable duration, in between postpartum visits while still under care

### **Additional duties:**

- Attendance at team meetings is mandatory
- Completing of weekly time sheets
- Other duties as assigned during slow weeks

### **Minimum Qualifications:**

- Training and experience as a birth and postpartum doula
- Completed certification (within 6 months of hire)
- Experience working with or in support of diverse communities
- Ability to work independently without a lot of supervision
- A positive attitude, appreciation for collaborative work and learning, and a growth mindset

- Reliability and dependability are highly prioritized over a certain type of education or years of experience.

### **Salary and Perks**

- \$22.50/hour to begin, 20-40 hours per week
- Yearly bonus based on company revenue
- Paid vacation
- Yearly staff events